

HIGH MELTON PARISH COUNCIL

16 July 2025 - Ordinary Parish Council Meeting

In attendance: Councillors: Martin Pick, David Jones, Tom Hunt, Robert Parkes and Joan Herrero. Also present was four members of the public and and Paul Rollinson, Clerk.

1. **Apologies:** Ward Councillors Cynthia Ransome and Oliver Bloor

2. **Declarations of Members' Interests:** None given.

3. **To approve the minutes of Parish Meetings**

Resolved: to accept the minutes of the Ordinary Meeting held 25 June 2025.

4. **To Receive Correspondence**

a) Email correspondence regarding Traffic Survey report and invoice, b) Email regarding solar panel farms, c) Announce our annual Lifewise Open Day, held by South Yorkshire Police & South Yorkshire Fire & Rescue Joint Community Safety Department on 7 August, d) Community Speed Check email, f) Notice of draining works Doncaster Council, g) Correspondence from Councillor Oliver Bloor. h) Gateway notification HMRC. i) Hostpesto invoice confirmation and j) YLCA bulletin and briefings.

5. **To Receive Financial Update**

To receive Finance update and approve bank reconciliations.

a) Accounts overview 1 April 2025 – 30 June 2025

Balance brought forward to 1 April 2025: £3,690

Incomings:

Precept Payment	£5,500
Interest Payments	£7.18
	£7.74
	£0.58
	£7.74
Not cleared balances	£50
Total	£5,572.90

Outgoings:

Clerk Salary (x2)	£440.00
HMRC (Tax) (x3)	£165.00
Zurich Insurance	£317.64
YLCA Subscription	£150.00
Internal Auditor	£295.00
Enix Website	£48.00

Total	£1,415.64
Closing Balance as at 30 June 2025:	£7,846

b) Banking reconciliation for 1 April to 30 June 2025

Income	
Precept:	£5,500
Interest:	£23.24
Balances not clearer	£50
Total:	£5,572.90
Expenditure	
Clerk salary/Expenses/Tax	£605.00
General Admin:	£660.64
Misc:	£0.00
Total:	£1,415.64
Balance brought forward:	£3,690
Add Income:	£5,572
Less Payments:	£1,415
Carried Forward:	£7,846
Balances at Bank:	£7,646
Current account:	£200
Total balance:	£7,846
CFW to July 2025:	£7,846

Resolved: Accepted financial update

b) Motion to agree revised financial regulations

The Parish Council received the updated Financial Regulations document for agreement.

Resolved: The Parish Council adopted the updated Financial Regulations with all in favour.

6. To Receive Planning Updates

No new planning applications have been submitted in the period. The planning application for the development of the former college site has not been submitted.

7. Update on St James Church

The current situation regarding St James Church was discussed, including the outstanding repairs that remain unresolved. There is potential for establishing a "Friends of St James Church" group within High Melton, which could explore opportunities to make greater use of the building, for example, through

community events such as festivals, carol services, Easter celebrations, and summer fetes.

8. Update on Parish Neighbourhood Plan

Resolved: To re-submit final draft to Doncaster Council and continue process to agreed final document at a future meeting.

9. Update on plans for footpaths connections to other villages.

Update on the footpaths was provided with work ongoing with Glenn Bluff and liaising with Officers from Doncaster Council.

10. To Receive Traffic Group Update

a) To receive the Traffic Assessment Report and resolve to act appropriately

The Planning report had been received and there was agreement to make public on the Parish Council website and to share with the Ward Councillors and to follow up with a meeting.

Resolved: Clerk to write a letter with the report to Doncaster Council

b) Motion to consider Citizen Speed Checks and introduction.

There is interest in the village from people that indicate there may be volunteers to the running of citizen speed checks in the village and for this to be promoted e.g. newsletter.

The costs for a scheme would involve the purchasing of a radar gun and equipment such as high visible jackets at approximately £500.

The Parish Council was in favour of progressing this project subject to the funding being sourced.

11. To consider a sensitive local issue regarding fencing at Melton Mill Lane

The Parish Council resolved to exclude the public and press from the meeting under the Public Bodies (Admission to Meetings) Act 1960, due to the confidential nature of the business to be discussed.

There was consideration given to that had been raised to the Parish Council. The issue is a long standing issue relating to the parking/grassed area and the fencing on Melton Mill Lane. This had previously been discussed at the Parish Council in July 2021 and consider that the matter relates to areas not under the Parish Council ownership or responsibility and as such concerns should be directed to Doncaster Council or other relevant parties.

12. Community Matters

- a) Nature Walk will take place 24 July 2025 and information will be promoted in the village. Councillor RP suggested including the newsletter.
- b) Discussed Parish Council network connection and themes of common interest with local areas to High Melton

12. Councillor Information Exchange Session (For information only)

Deferred.

13. Date of Next Meeting

3 September 2025

Public Session: a) Cycle lanes were discussed and the difficulties passing cyclists on the roads in High Melton. b) Issues were raised about a potential mini round if it is included in the plans for the new housing development on the former college site. There is a need to slow traffic through the village and there are concerns about the entrance from Hangman Stone Lane, particularly where there be greater levels of traffic. c) A resident asked about the use of the speed radar gun and how regular it would be used. d) the proposed road closure was raised and the issue of access.

Signed: _____

Date: _____